

**Children's Board of Hillsborough County  
PRO 2026 – 10 Request for Proposals (RFP)  
Leading Grant for Fiscal Year 2027**

**Answers to Questions– Through 2/5/2026**

**Question 1: If an agency is serving at a current HCPS school is it okay to receive an additional letter of support from the school principal?**

*Answer: No, thank you. Letters of Support must follow the process in the Request for Proposals (RFP) to work in collaboration with HCPS, see Appendix 8 and 8b. Individual schools should not be contacted for a letter of support.*

**Question 2: The link on Appendix 8b see link to strategic plan: 2023-2028Strategic\_Plan-FinalAugust2025-5B.pdf is not working. It does not bring up the plan. Can a copy of the plan be included as a resource?**

*Answer: : The link to the plan is [5-Year-Strategic-Plan.pdf](#) and has been posted on the CBHC website.*

**Question 3: For the OneHillsborough Out of School Time Initiative-Do the agencies that are re-applying have to obtain a letter of support from the school district and the City of Tampa Parks and Recreation and Hillsborough County Parks and Recreation Center?**

*Answer: If the agency is proposing programming that is using space in locations not owned or rented by the Proposer a letter of support will need to be obtained. See Section 2.2.3 of the RFP for additional information and Appendix 8 and 8b.*

**Question 4: Can the questions be posted with answers before 2/11 as this will be after the deadline for the letter of support?**

*Answer: Yes.*

**Question 5: Is a letter of support from HCPS required for a program held at a Charter school, or is a letter strictly for programs held at public school sites?**

*Answer: A Letter of Support from HCPS is required when programming is being proposed at site not owned or leased by the Proposer. See Section 2.2.3 of the RFP for additional information.*

**Question 6: Can you post or send me a copy of the School district plan 2023-2028 strategic plan before the due date 2/9/26 because the link doesn't work that was share on the letter of support document under the question.**

*Answer: See response to Question 2.*

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**Question 7: Can you reapply for a grant program and for a technical assistance grant also?**

*Answer: Yes. Please refer to eligibility for each grant opportunity.*

**Question 8: Will the submission platform allow to “save” progress until ready to submit?**

*Answer: Yes. It is recommended that you click “Save & Continue Editing” at each task.*

**Question 9: Can the o/o of lease associated with the program be included?**

*Answer: There is not enough information to answer this question. Please see section 2.2.3 Letters of Support for information related to space and Section 2.3 Submission Instructions. Only upload required attachments.*

**Question 10: Does Survey Monkey save your work along the way?**

*Answer: See response to Question 8.*

**Question 11: Will a previous log in for Survey Monkey be active for use in this application?**

*Answer: Yes. Once a Proposer creates an account with SurveyMonkey Apply they can use the same log in information for any additional applications.*

**Question 12: Can the letter of support be a copy of the memorandum of agreement (MOU) by that agency of government department? For example: City of Tampa Parks and Recreation Department**

*Answer: Yes, if related to proposed program.*

**Question 13: Will you be able to apply for more than one program? If you currently have 2 Leading grants and have been invited to reapply for both program will SurveyMonkey Allow you to submit two different applications?**

*Answer: Yes. Please be sure to include the Program Name on the Cover Sheet of each application.*

**Question 14: When will proposer know if they are awarded after the board review for approval of funding recommendation in May 28, 2026?**

**Children's Board of Hillsborough County**  
**PRO 2026 – 10 Request for Proposals (RFP)**  
**Leading Grant for Fiscal Year 2027**

*Answer: Award notices are sent after board approval.*

**Question 15: We are preparing to apply for the Leading Grant because our previous grant for BAM: Brandon Art Masters is ending.**

**We have had great success with this program at our Brandon location and would like to write an application to continue and expand it slightly at that location as well as replicate it at a second location. Should we apply for both under one grant because they will be the same program, but different locations, or would it be better to put in a separate application for each location?**

*Answer: If it is the same program, you will submit one application.*

**Question 16: On section 1 of the RFP, under Geographic Focus to Address Needs, it states “Designated region(s) or neighborhood(s) in Hillsborough County”. However, we do not see CBHC’s priority regions/neighborhoods listed in the documentation. Are there specific areas CBHC would like focused on, or are we at liberty to determine the regions/neighborhoods?**

*Answer: Proposers determine the region or neighborhood being addressed by proposed program.*

**Question 17: Can our proposal be to serve all of Hillsborough County?**

*Answer: It may be possible; however, Leading grants primarily serve a specific geographic area or region in Hillsborough County.*

**Question 18: If our Girl Scout programming is occurring at a YMCA or HOST program, is that considered being pulled out of their afterschool program because we’re only working with the girls, or is that considered an enhancement to the afterschool program?**

*Answer: Yes, that may be considered as being pulled out and would require school district approval or a review to determine services are not duplicative.*

**Question 19: In our previous application in 2022, our own evidence-based outcomes/indicators were included on the matrix after CBHC met with our national research office and determined that our outcomes were aligned with the CBHC provided outcome selections. CBHC and our outcomes were then both listed on the outcome section/indicators sections. Can we continue to do this?**

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*Answer: Please follow matrix instructions as provided in the RFP.*

**Question 20: Would a proposal to continue a program funded by a CBHC "Match Grant" through 09/30/26 be disqualified from consideration because it would not be considered a "new" program? Or, would it qualify for consideration as the program would be a new "Leading Grant" proposal?**

*Answer: It would qualify for consideration as the program would be a new Leading Grant proposal.*

**Question 21: In the Proposal Narrative Form section, the instructions state "The Narrative must include the following information and cannot exceed 3,000 words." There are 18 separate questions with narrative entry boxes on this form. Does this mean 3000 words per narrative question entry box, or 3000 words total across all 18 narrative boxes on this form?**

*Answer: The 3,000 words make up the total narrative across all text boxes.*

**Question 22: Do we provide an overview of More Health's management/financial staff (organization as a whole on a day-to-day basis), OR do we provide management/financial roles of those employees that are associated with the grant and are described in the detailed budget?**

*Answer: Provide the qualifications of the management and financial staff of the organization.*

**Question 23: I am writing on behalf of our institute, which is currently a leading grant recipient with our first-year contract ending on 9/30/2026. According to the RFP we applied for, the contract period is listed as 1/12/2026 – 9/30/2030. However, I noticed that our institute's name is not included on page 1 of this year's**

**RFP: <https://cdn.childrensboard.org/wp-content/uploads/2026/01/PRO-2026-10-Leading-Grant-for-Fiscal-Year-2027-RFP-1.pdf>**

**Could you please clarify if we are eligible to apply for PRO 2026-10?**

*Answer:*

- *If the Proposer currently has a Leading Grant and their agency and program name listed in the RFP on page 1, that means their grant is ending and are eligible to re-apply.*
- *If an agency and program currently have a Leading Grant and are NOT on the list, please refer to the FY 2026 funding notice sent by CBHC which indicates the Grant Period.*
- *In either case, based on meeting RFP eligibility criteria, the organization may apply for a new/different program.*

**Question 24:** For compliance purposes, [our] program is registered as a private school; however, it operates as a therapeutic, clinically guided program rather than a traditional academic model and does not receive public education funding. The program is supported primarily through tuition and philanthropic efforts and serves a population that has often experienced repeated school exclusion.

Before proceeding further, we wanted to see clarification on whether a program structured in this way would be eligible for consideration under the guidelines, particularly in light of the RFP's exclusions related to services located in private schools. We want to ensure our interpretation aligns with CBHC's intent prior to developing a full proposal.

*Answer: No, it would not be eligible.*