

Answers to Questions – Through 10/15/2025

Question 1: Is the council cohort made up of adults and youth? (The RFP says the “cohort” will engage youth.)

Answer: The council cohort will engage youth.

Question 2: The RFP says, “engage youth through an advisory council” What will the youth be expected to advise on for whom?

Answer: It is expected that the council will provide the CBHC with perspectives on emerging youth needs and programming. Please see Section 1 Statement of Purpose for additional information.

Question 3: What does CBHC consider “evidence” from youth/families to address best practices for service deliver?

Answer: Information or data collected from youth/families (ex: surveys, interviews, community meetings, etc.)

Question 4: How much flexibility is allowed regarding our implementation plan? Ex: If start date changes or program is tweaked what is the protocol to report this?

Answer: There is flexibility, please see Appendix 3 General Terms and Conditions Other Events requiring Notification for information regarding notifications if awarded a contract.

Question 5: Can you start an application, save and come back to at a later date to submit?

Answer: Yes, and submission must be by the deadline on timeline.

Question 6: Can we collect a program enrollment fee from students under this grant or are services expected to be provided at no cost to participants?

Answer: Yes, a program enrollment fee may be collected and report in budget revenue.

Question 7: Is there a specific contact at Lutheran Family Services we should reach out to if we plan to request to use their space?

Answer: Yes, Director of Children of Children's Board Family Resource Centers, Tyhesia Scott.

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Question 8: Can youth councils be held in multiple regions of the county or is the expectation to only have one youth council? Or is it our choice?

Answer: It is up to the Proposer.

Question 9: Can high school students come from private, public, parochial, and charter schools or is it limited to public schools youth?

Answer: The priority population is high school students in Hillsborough County.

Question 10: How does CBHC differentiate between subcontractors (which are not an allowable expense) and vendor services?

Answer: A subcontractor would have their own separate budget and would directly contribute to program outcomes being met. Vendor services would be specific and would be billed in units at an agreed upon rate.

Question 11: Can we submit more than 1 supporting document in SurveyMonkey?

Answer: Yes, if an Attachment requires multiple pages, it can be scanned and uploaded as one document. Please see Section 2.3 Submission Instructions for more information.

Question 12: Is the grant renewable for 4 years until 2030? \$150,000 for a full year?

Answer: If awarded, the first contract period would be 2/2/2026 to 9/30/2026. Funding is made available each fiscal year following approval of an annual budget by the Board. Please see section 2.2.2 of the RFP.

Question 13: Does communications restrictions apply to all CBHC staff, include staff unrelated to the grant?

Answer: Yes

Question 14: Can you submit a digital signature?

Answer: Yes

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Question 15: Can you provide letters of support from collaborator although it's not required?

Answer: Only required Letters of Support should be submitted.

Question 16: Is a background check required to be submitted to the Children's Board?

Answer: No

Question 17: Does it have to be a background check from the DCF clearinghouse?

Answer: No, please answer to Question 18.

Question 18: What do you do if you are not a qualifying DCF agency so you can't be issued an ORI Number to get background checks through the clearinghouse?

Answer: If you are not a qualifying DCF agency, please refer to the FDLE VECHS process for background checks for more information.

Question 19: Will the review team be receiving the responses as entered directly in the SurveyMonkey fields with the prompts stated, or will they receive them in a compiled format?

Answer: The review team will see prompts and responses.

Question 20: The link to the Budget template for this RFP on the Funding Opportunities page is currently broken.

Answer: The link has been fixed.