

Answers to Questions – Through 9/18/2025

Question 1: Will mentors be housed at the schools or will they just attend the schools to provide services?

Answer: Mentors will be on school sites to deliver mentoring services only.

Question 2: What weaknesses or shortcomings have you seen in past proposals?

Answer: Proposers that do not follow directions or address all questions in Section Two and Attachments.

Question 3: How do we ensure that our proposal is aligned with the needs of the schools?

Answer: This RFP was developed in collaboration with Hillsborough County Public Schools and subject to district approval based on Appendix 7 and Community Review Team.

Question 4: May an organization apply for the \$10,000 Tech Grant as well?

Answer: Yes, see eligibility for the PRO 2026-01 Technical Assistance grant.

Question 5: What is the difference between Tier 2 and Tier 3 Advocate versus Partner?

Answer: On page four, Tier 2 has biweekly and monthly touchpoints with a group size of 4-20 and Tier 3 has weekly or biweekly touchpoint with a smaller group size of 1-2.

Question 6: Will the provider have to service all schools listed or can they select one or two schools listed?

*Answer: The Proposer can propose which schools to serve. The priority population is for "children attending James, Potter, Foster, **and/or** Burney elementary schools."*

Question 7: How many students will be serviced under this grant?

Answer: It is up to the Proposer to make that determination in the proposal.

Question 8: Can you do a combination of Tier 2 and Tier 3?

Answer: It is up to the Proposer to make that determination in the proposal.

Question 9: Who is the facilitator of the mentor training noted in the Special Notes? Would it be HCPS or CBHC?

Answer: HCPS would facilitate the mentoring training.

Question 10: Are we eligible to apply if we receive CBHC funding for other programs? Services don't overlap.

Answer: Yes, please see Appendix 2 Eligibility and Section 1.1 CBHC IS NOT SEEKING TO FUND.

Question 11: If we already have an MOU with the district do we need a draft letter of support? Is the MOU helpful to provide?

Answer: Yes, a Letter of Support is required. Please only include required attachments.

Question 12: Presenter did not specify elementary school, just confirming the specifics?

Answer: Please refer to Priority Population in Section 1 Statement of Purpose. All schools listed are elementary schools.

Question 13: Are James, Potter, Foster, and Burney the only schools we can work with or are they just priority?

Answer: Yes, those are the only schools.

Question 14: Can you better define program operating budget and would be included?

Answer: There is not enough information provided in the question to be able to answer.

Question 15: The University of South Florida is seeking clarification regarding Section Two – Proposal Content and Submission regarding the Cover Sheet and Signature Page. The University has a specific individual designated and approved to serve as Authorized Official for all research related items. The University does have a Board of Trustees, and a Chair is appointed by that body. USF seeks further clarification as to who would be "acceptable" to sign in the Board Chair line since board members do not have signature authority for official research related documents.

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Answer: Being unfamiliar with the roles, CBHC cannot answer; if there is an irregularity in the position signing for the Board Chair this may be explained in the Signature Page and may require CBHC follow up.

Question 16: At the University of South Florida (USF), fringe benefit rates are federally approved and applied based on employee classification (e.g., faculty, staff, OPS), rather than itemized by benefit category. Here is the URL for the rates (<https://www.usf.edu/research-innovation/research-support/sponsored-research/pooled-fringe-rates.aspx>). Because these rates are standardized and audited, we are unable to break them down into individual components such as FICA, health insurance, or retirement.

Given that the application form requests fringe benefits to be itemized by category, could you advise how we should proceed in alignment with USF's federally approved structure?

Answer: Please do your best to break these down based on all information available and what is considered conventional (Example: FICA is typically 7.65% of salaries).

Question 17: Can you please clarify the difference between the "contract term if awarded" and the "contract period"? I understand that if awarded, it would be from 1/12/26-9/30/26 across year 1 and year 2. What is less clear is what happens at the end of year 2. Is a new contract awarded pending adequate progress or is there a new RFP that would award additional years on a competitive basis?

Answer: The contract term for year one is 1/12/2026-9/30/2026 which is prorated based on the CBHC fiscal year. Year Two pending board approval, school feedback, and program evaluation is annualized up to 11 months based on HCPS calendar. At this time, CBHC cannot confirm what happens at the end of year two.