

**Answers to Questions – Through 9/16/2025**

**Question 1: Can you elaborate on what is considered "start-up"?**

*Answer: "Start-up" costs would be those incurred to establish a new program or organization.*

**Question 2: Re: Survey Monkey Apply....do you need to set up an account prior to starting the application?**

*Answer: Yes*

**Question 3: Should you submit an ROI with proposal?**

*Answer: No*

**Question 4: We are not a start up, as we have been operating for a few years. We have been self funded. How does that work with the cost reimbursement model?**

*Answer: Expenses have to be paid by the organization before requesting reimbursement from CBHC.*

**Question 5: How important is it to submit best practice to show your program will be successful?**

*Answer: Technical Assistance grants fund capacity building activities. The grant is not funding direct services for programming to children and families. The Request for Application requires an Impact Statement. Please see Section 2.1.3 for additional information.*

**Question 6: As a collaborative can you have one lead organization as the Fiscal Organization for the proposal?**

*Answer: There is not enough information to answer the question. Please see Section 1.2.2 for eligibility.*

**Question 7: Will technical assistance funds pay for financial audits for an organization?**

*Answer: Yes, the audit must be completed by end of contract term.*

Children's Board of Hillsborough County  
PRO 2026 – 01 Request for Applications (RFA)  
Technical Assistance Grant-Capacity Building

**Question 8: Is Survey Monkey used for all HCCB's applications?**

*Answer: SurveyMonkey Apply is being utilized for this RFA, refer to other opportunities released.*

**Question 9: Can funds be used for a fundraiser?**

*Answer: No, Technical Assistance Grants can be used for Fund Development. Please see section 1.2.1 for additional information.*

**Question 10: How important is partnerships and collaborations?**

*Answer: The Children's Board encourages community partnership and collaboration however it is not a requirement of this Request for Applications.*

**Question 11: Can an organization take a how to prepare grant workshop?**

*Answer: Yes. Please see section 1.2.1 and 2.2 for additional information.*

**Question 12: Will this document be emailed to us?**

*Answer: No. All documents are available on the Children's Board website under Funding Opportunities: <https://childrensboard.org/budgeting/revenues-and-expenditures/funding-opportunities/>*

**Question 13: We do not currently bring in 50,000 annually ( 2023 501c3 designation), would we still be welcomed to apply?**

*Answer: For eligibility, please see section 1.2.2 and 2.7 in Addendum #1.*

**Question 14: Are the expenses for an organization's annual financial audit allowable as a request in the Technical Assistance grants?**

*Answer: See the answer for Question 7.*

**Question 15: For the PRO 2026-01 Technical Assistance Grants – Capacity Building, would the following services be an allowable cost? Fundraising and/or Development professionals**

*Answer: Technical Assistance Grants can be used for Fund Development activities and vendor services; however they are not intended to fund salaries. Please see Section 1.2.1, 1.2.2, and 2.4 for additional information.*

***Question 16: Under the category of Management and Governance, are subscriptions an allowable expense? Example Adobe, Grantstation***

*Answer: Yes, subscriptions are allowed for up to one year. Please see Appendix #3 for additional information.*

**Question 17: Our organization serves young people ages 14–25 in Hillsborough County, and many of our young adults are also parents. I wanted to confirm whether this aligns with the requirement that applicants serve children and families in Hillsborough County.**

*Answer: Yes*

**Question 18: I understand we missed the information session from earlier this week. Do you have a recording by chance?**

*Answer: An Information Video will be posted to the website.*