

**Answers to Questions – Through 8/6/2025**

**Question 1: Can organizations that are not designated as a 501(c)(3) apply for ITN PRO 2025-11 funding, or is nonprofit status a requirement for eligibility?**

*Answer: The nonprofit status is a requirement.*

**Question 2: Where in the ITN PRO 2025-11 guidelines is nonprofit status addressed, and can you clarify if a fiscal sponsor is acceptable if the lead agency is not a 501(c)(3)?**

*Answer: Please see Appendix 1, Section 1.1 Funding Eligibility.*

**Question 3: Is the ITN information already available on the website?**

*Answer: The ITN PRO 2025-11 has been posted on the website with all information as of July 21, 2025. Please continue to check the website for addendums.*

**Question 4: To confirm, is this ITN's intention to provide services to both Guinta Middle and Frost Elementary?**

*Answer: Yes.*

**Question 5: What will the process be for gathering and reporting student and staff data?**

*Answer: The Children's Board and Hillsborough County Public School mental wellness team will work collaboratively with the grantee and the administrators of Frost Elementary and Guinta Middle schools to ensure there is a process for reporting the data needed for this grant. The district will support and assist the school sites with strategies on how to collect the necessary data.*

**Question 6: What will be the school district's responsibilities and what will be the providers responsibility with the data?**

*Answer: The school district may require an MOA (Memorandum of Agreement) with the grantee. It will also be the responsibility of the district to ensure the targeted school sites are knowledgeable with all aspects of the MOA and deliverables. In addition, the school sites will be responsible for implementing the programs provided with fidelity.*

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**Question 7: If the school administration changes and new administration does not support this project, how will that impact the service delivery expectations?**

*Answer: ONEhillsborough, the grantee and the school district will continue their partnership and open communication as changes occur. The district will ensure that any new administrators at the targeted school sites are provided with a detailed overview of the programs and services provided within the MOA.*

**Question 8: Can the proposer utilize electronic signature?**

*Answer: The grantee must submit the original copy of the proposal with an original signature as outlined in the Invitation to Negotiate.*

**Question 9: Can we speak with the schools listed in the ITN?**

*Answer: The Children's Board asks that the schools not be contacted at this time. Questions regarding this ITN should be sent to the ONEhillsborough email address as outlined in the Invitation to Negotiate.*

**Question 10: Approximately, how much is the cost for maintaining the safe corners?**

*Answer: The grantee can budget up to \$10k for the continued maintenance of the safe corners.*

**Questions 11: Is the awarded provider expected to continue services from the date school starts in August 2026 through 9/30/2026? Is the awarded provider expected to provide services during the summer of 2026?**

*Answer: Services may be provided if Frost Elementary and Guinta Middle Schools are open during the summer. At this time, it is unknown if one or both schools will be open.*

**Question 12: Can a currently funded CBHC program allocate a position time, such as a Program Manager, to this ITN project?**

*Answer: All organizations (whether funded or not funded by CBHC), must apply for this ITN to be considered for this funding opportunity. If an organization currently funded by CBHC is awarded this grant, they could propose how this looks. The organization must ensure there is no duplication between the duties of the assigned staff position.*

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**Question 13: Can the currently funded CBHC program share a position with the proposed ITN project by adding hours and additional duties for the new project?**

*Answer: If an organization currently funded by CBHC is awarded this grant, they could utilize a staff position which is also working on another CBHC contract. The organization must ensure there is no duplication between the duties of the assigned staff position.*

**Question 14: What are the expected hours of operation at each school for the project?**

*Answer: The services provided at these schools will occur while the schools are open and during school hours.*

**Question 15: What are the expectations around the assigned staff's time commitment? i.e., a full-time position available during hours of operation or a part-time position providing 4-6 hours/3-4 days per week at both schools.**

*Answer: The grantee will decide on the time commitment of their staff. The following are duties the staff are responsible for this project:*

- Providing tailored in-person and virtual wellness trainings for students and staff*
- Partnering with school personnel to strengthen trauma-informed practices*
- Maintaining Safe Corners and wellness rooms to promote emotional wellbeing*
- Supplying Positive Behavioral Interventions and Supports (PBIS) materials to enhance school-based recognition systems*

**Question 16: Can we get information about the services previously provided through the ONEhillsborough Trauma-Informed Schools initiative? Is there flexibility around the services to be provided?**

*Answer: University of South Florida was awarded the Trauma Informed Schools contract in 2023. They provided trauma informed training to all staff and additional training for the school staff to serve as coaches. USF also subcontracted with an organization to provide yoga/wellness services to students and staff. As the Children's Board worked with the school administrators when the USF contract was coming to an end, they requested that the yoga/wellness services continue. They have requested no more than 3 sessions per year for the teachers at each school. The frequency of the yoga sessions is flexible. This ITN is in response to the request of the school administrators. The grantee may use flexibility but must remain within the criteria outlined in ITN and the school administration requested above.*

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**Question 17: If awarded, is there an opportunity to amend a current CBHC contract to provide these project services to reduce reporting requirements?**

*Answer: No. The organization awarded this ITN will have a contract which will fall under the ONEhillsborough team and will be assigned a ONEhillsborough contract manager. This contract will be separate and solely focused on this ITN.*

**Question 18: Regarding "Supplying Positive Behavioral Interventions and Supports (PBIS) materials to enhance school-based recognition systems," can you provide more information regarding the expected types of interventions/materials and anticipated cost ranges that should be included in the budget?**

*Answer: The school administrators have requested up to 5k per school for PBIS supplies. Some examples of the PBIS items that were given to the students are: Pens, Pencils, erasers, lip gloss, stickers, fidget toys, bookmarks.*

**Question 19: For yoga services, can we collect data on the number of students served only and not the demographics listed in Appendix 3?**

*Answer: Yes.*

**Question 20: For PBIS services, can we collect data on the number of students served only and not the demographics listed in Appendix 3?**

*Answer: Yes. PBIS store does not require the collection of student demographics.*

**Question 21: How many current teachers are there?**

*Answer: Giunta: 65 Instructional Staff Members, 2 School Counselors, 1 Social Worker, Part Time School Psychologist.*

*Frost: 55 Instructional Staff Members and 1 School Counselor, 1 Social Worker, 1 Part Time School Psychologist*

**Question 22: How many current classrooms are there?**

*Answer: Giunta: 60 Classrooms Frost: 51 Classrooms*