Children's Board of Hillsborough County
PRO 2025–09
Level (2) Uniting Grants

Question 1: If your program exists partially in a school but a large portion happens at various business in the county (field trips) are you eligible for the grant? *No funding comes from the school district-all, private donations, the in school portion of the program is an elective class.

*Answer: There is not enough information to provide a response, and unclear what Proposer is seeking if program already exists. Currently, the CBHC is **not** seeking to fund proposed services that are located within Hillsborough County licensed Family Child Care Centers or Family Child Care Homes; School District properties; Charter or Private Schools.*

Question 2: What is the grant period?

Answer: Contract term if awarded is 4/7/2025-9/30/2025. The grant period for Uniting grants ends 9/30/2027 based on contract compliance.

Question 3: Are the contracts eligible for renewal?

Answer: Not determined at this time.

Question 4: What if a program receives services in two locations such as a school and at a public university would that not qualify?

Answer: Please see the answer to Question 1.

Question 5: Is there a document that list what allowable expense are approved by the Children's Board?

Answer: Please see Appendix #4-New Program Funding Budget Instructions for information about allowable and non-allowable expenses.

Question 6: Is there a grant support team if there is a technical issue during the application process?

Answer: Technical issue questions can be submitted to the email on the RFP cover: CBHCFundingRelease@ChildrensBoard.org

Question 7: If our program requires contract work with specialized/trained personnel, is that considered subcontracted services?

*Answer: Please see Appendix (#4) for definition of Other Vendor Services and Sub-Contractors. Please note that the CBHC is **not** seeking to fund Sub-contracted services for this RFP.*

Question 8: Please clarify why programs operating in licensed family child care centers, family childcare homes, school district properties are not eligible for funding, especially if the goal of the funding is to support early learning and/or school readiness?

Answer: Currently, the Children's Board is seeking service supports outside of existing learning environments to address the needs of underserved children and their families.

Question 9: Does CBHC have plans to invest in electronic proposal software?

Answer: The CBHC currently uses electronic proposal applications for Technical Assistance grants and is piloting it with another release but not with this RFP.

Question 10: Can you provide a list of unallowable expenses for this funding?

Answer: : Please see Appendix (#4) for unallowable expenses.

Question 11: If RFP states amount per proposal is $300,000 does this mean the sum of Year 1 and Year 2 may not exceed $300,000?

Answer: No, Year 1 may not exceed $300,000 and Year 2 may not exceed $500,000. Please see section 2.2.2 Budget of RFP for more information.

Question 12: Are Hillsborough County Parks and Rec sites considered Hillsborough County licensed family child care centers? How about Boys and Girls Clubs or similar?

Answer: No, as the intent is to provide services to those who are underserved which means they lack access to or are not engaged in services to address their needs.

Question 13: Is the total grant allocation of $2,500,000 for the period between 4/7/2025-9/30/2025 or through Year 2 of the grant (9/30/2026)?

Answer: The total grant allocation of $2,500,000 is for Year 1.

Question 14: Can two non profit collaborate on a project? If yes, how do you record/document both organizations budget etc.?

Answer: Yes, partnership and collaboration are encouraged, however subcontractors are not allowed. Please see section 2.1.5 Partnership and Collaboration and Appendix #4 for more information.

Question 15: If program does not require $300k the first year and $500k the second year will be considered?

Answer: These are the maximum up to amounts for each year. While the proposed budget does not have to reach these totals, the intent is that this level of funding is necessary to serve the target population throughout the contract terms and meet the outcomes of the proposal.

Question 16: Will community gaven be included in apposal under Children Health and Safety?

Answer: Based on the information provided, there is not enough information to answer this question.

Question 17: Gulf Coast JFCS is a current recipient of United Grant for our Teen Parent Engagement Program, Padres de Crianza, and Good Afternoon, Friends and Amigos program. I'm verifying that this funding opportunity is not for our currently funded programs.

*Answer: Correct. In addition, the CBHC is **not** seeking to fund currently funded Children's Board programs (contracts effective October 1, 2024) to apply for expansion.*

Question 18: Can an institution utilize CBHC funding to cover the cost of a residential summer program?

Answer: No

Question 19: Does the grantee institution have to provide a certain percentage of match funds or shared costs for this grant? Also, will points be deducted for not having a sufficient allocation of match funds?

Answer: No, this RFP does not require a match.

Question 20: Are there any specific guidelines or restrictions on using grant funds for special field trips?

Answer: Please refer to Appendix #4 of the RFP.

Question 21: Are multi-year funding proposals permitted, or is the grant restricted to a single-year funding cycle?

Answer: Proposals are required to submit a Year 1 Matrix and Implementation Plan. The proposal must also include a Year 1 and Year 2 budget. Please see the requirements for all sections of the RFP to complete the proposal.

Question 22: Can we see an example of a successful grant application or overview of a previous grantee program?

Answer: There is not enough information to provide an example. CBHC releases different funding opportunities and funds a variety of programs that have completed the RFP process. To make a public records request please send an email to the Children's Board with the specific information you are seeking.

Question 23: If an institution provides a 6-day summer residential program, does the CBHC funding cover the cost of reserving rooms and daily meals for students served?

Answer: No

Question 24: Are there specific guidelines or limitations regarding the use of CBHC funds for meals associated with summer camp?

Answer:

1. *The CBHC is seeking to fund year-round services through this RFP. If summer is a part of the Proposal, please refer to Appendix #4.*

2. *If the Proposal is for Summer Services only, that is a different release which is also currently posted on the website.*

Question 25: Are there any restrictions on using CBHC funding for academic materials or supplies required for summer program activities, such as textbooks, workbooks, or technology?

Answer: See Answer to Question 24.

Question 26: Can CBHC funds be allocated towards cultural or recreational activities as part of the summer program's enrichment components, and if so, are there spending limits for such activities?

Answer: See Answer to Question 24.

Question 27: Is there a requirement for matching funds or in-kind contributions for program funded by CBHC, and what is the minimum percentage required?

Answer: No.

Question 28: Does CBHC funding include allowances for marketing or outreach efforts to ensure maximum enrollment and engagement for the After school, Saturday Program, and Summer program?

Answer: It may, based on the needs of the model proposed, please also refer to Appendix #4.

Question 29: I just saw the grant come out and I notice it's only for 5 months. Am I reading that correctly?

Answer: The contract term for Year 1 is 5 months, followed by a Year 2 contract term of 12 months.

Question 30: Our programming typically takes place on school property, however, is not provided by the school itself, but by Girls on the Run. Are we still eligible to apply for this funding?

Answer: No, due to the service being delivered within a school district property.

Question 31: If the program and non-profit applicant is not located and not associated with a Hillsborough County licensed Family Child Care Centers or Family Child Care Homes, can they provide services and support in these locations as well as families homes?

Answer: Not in the forementioned locations, however, services can support underserved needs, especially of children who are not ready for kindergarten.

Question 32: Are there any funding restrictions? Specifically, are expenses for technology, staff, advertising, printed materials, or mileage reimbursement eligible under this opportunity?

Answer: Please see the response to Question #5.

Question 33: Is the first year of the grant intended to be a 6-month period?

Answer: Please see the response to Question #29.

Question 34: While our primary activity will be assisting with SNAP applications, we are also interested in enhancing the capacity of our partners. Would this align with the goals of the grant to support such initiatives?

Answer: There is not enough information to provide a response. Please see Section 2.1.5 Partnership and Collaboration for information related to partners.

Question 35: Pages 3-4 of the RFP indicate that "the CBHC is not seeking to fund" ... Service locations to include ... "School District properties". Does this preclude proposals that initiate contacts at SDHC schools as part of programming, but also primarily include community based and in-home services for the children and families served?

Answer: No, the statement refers to service delivery at a school district property.

Question 36: Do new non-profits have any restrictions when applying for this grant?

Answer: New or established nonprofits must meet the same requirements of this RFP.

Question 37: Can our organization submit a proposal for each program?

Answer: Not enough information provided to answer this question.

Question 38: If the organization is new, what financial information should we provide?

Answer: An audit or review is required for this RFP. Please see Section 2.2.6 for additional information.